

Living as a GOOD NEIGHBOR

1

Respect your neighbor's privacy



2



It's not being a good neighbor to knock on anyone's door to borrow money, cigarettes, etc.

3

Music and TV volume should be kept low. Your neighbor may not share your taste in music or TV selection. Use headphones late at night or early in the morning.

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All discussions or arguments should be in a normal voice, at a normal sound level, because you may not want to share certain conversations with your neighbors.

5



Visitors and overnight guests should be kept to a minimum. All visitors' cars should be parked in designated visitor parking areas only.

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If you live on an upper floor and there isn't wall to wall carpeting, remember that removing your shoes when entering your apartment will minimize the noise level. Especially women who wear heels. This will help keep walking noise to a minimum.

7

Try not to slam doors when closing them.

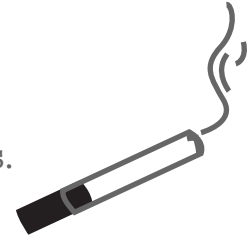
8



Pay close attention to running water so it doesn't overflow causing flooding and leakage into your neighbor's apartment.

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If you smoke keep a window cracked or purchase an air filter, smoke can filter thru apartments and into common area hallways. Smoke can be offensive to nonsmokers.



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Respect your landlord's property

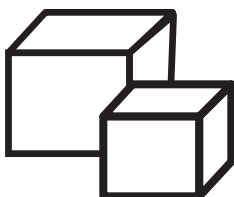


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Keep your apartment clean and neat by taking out garbage, washing dishes, dusting, vacuuming, and putting things in their proper place.

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If you smoke always use an ashtray. Do not put cigarettes out on carpets, floors, countertops, windowsills, nor should they be put out on walkways, steps, porches or any common ground areas.



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Keep hallways, entrances and exits free from obstruction. (meaning don't pile things such as garbage, boxes, debris in these areas)

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If your landlord has a monthly, weekly, yearly exterminator coming to your residence always allow them in. Normally a landlord will give you written notice they are coming to exterminate, to give you time to prepare.

9

If something in your apartment breaks, or is somehow destroyed contact your landlord immediately by phone and in writing to schedule the repair.



10

Keep appointments for annual inspections. Allow the inspector into your residence. The inspector will always give you notice and will set up a designated appointment allowing you enough time to prepare for the inspection.

11

If you have stray animals hanging around your apartment do not feed them. These animals can carry diseases.



12

Above all do not destroy the landlord's property. If you are responsible for something being broken or destroyed, be prepared to pay for its repair or replacement.